

Attorney-Client Fee Agreement

Now on this _____ day of _____, 2017, the “attorney”, Kyle Fleming of The Fleming Law Firm, LLC, and the “client”, _____, hereby agree as follows:

1. **Scope of Representation:** Attorney has been employed to represent client in a _____ matter action in Kansas.
2. **Fees:** Client shall pay attorney at the hourly rate of \$175 per hour and shall pay for paralegal services at the rate of \$50 per hour. Client understands that the attorney will be paid his total fee based upon the time necessary to complete the case, and that the time will be calculated at the hourly rate. Client also understands that the fees will be charged for all time spent on client’s case, including the initial consultation and initial phone calls. Client will be responsible for all other costs associated with the case, including one time administrative fee of \$20 which covers costs associated with mailings, postage and other administrative expenses.
3. **Billings:** Client will be billed on a monthly basis, with itemizations for the work performed. Client will be billed on a ten increment per hour basis, each increment will be six minutes in duration, and will be calculated at the hourly rate. Client will be billed for phone calls.
4. **Additional Retainer:** Client will pay a retainer of _____. **Attorney may, from time to time, require additional retainer in his sole discretion.** Said retainer shall be paid within five days of the request.
5. **Payment of Fees Beyond Retainer:** Attorney and client agrees that client shall pay each invoice in full within 30 days of the date of the invoice. Interest will accrue on all outstanding balances at 1.5% per month on all balances not so paid.
6. **Appeal:** If your case results in an appeal, a new attorney contract will be necessary as this agreement does not cover appeal.
7. **Termination:** Either client or attorney may terminate this agreement at any time, for any reason. Said termination shall be in writing. Termination by either party does not limit or modify client’s duty to pay for work already performed.
8. **Mileage and Other Expenses.** Mileage will be charged at the rate of \$.50 a mile. Attorney will be entitled to payment or reimbursement for costs and expenses incurred for services, including but not limited to: photocopying, messenger and delivery service, fees for computerized research services, travel (including mileage, parking, air fare, lodging, meals and ground transportation), long distance telephone, telecopying, depositions, court costs and filing fees. Client agrees that Client is responsible for such expenses relating to this case. Depending upon the type of case you have, expenses may also include, but are not limited to: charges for medical examinations and reports, the cost of accident and credit reports, hospital records and pictures. Attorney is hereby authorized to charge such expenses and have such expenses billed to Client and Client agrees to pay them promptly. Unless other arrangements are made at the outset, fees and expenses of others will not be paid by Attorney and will be the responsibility of and billed directly to the Client.
9. **No promises made.** The outcome of negotiations and litigation is subject to factors which cannot always be foreseen; therefore, it is understood that Attorney has made no promises or guarantees to Client concerning the outcome of this representation and cannot do so. Nothing herein shall be construed as such a promise or guarantee.
10. **File retention policy.** Attorney will maintain Client's file for 10 years after this matter is

concluded. Client may request the file at any time during, upon conclusion of, or after conclusion of, this matter. Ten years after the conclusion of this matter, the file may be destroyed without further notice to client.

11. **Fee agreement for this matter only. This attorney agreement pertains only to legal services rendered and costs and expenses for the matter expressly stated above. It does not relate to any other matter for which Client seeks representation by Attorney. Any other matter will require a separate attorney agreement.**

Agreed:

Client

Date

Attorney

Date